



Shivaji University, Kolhapur

Master of Business Administration (M.B.A) Program

Under the Faculty of Commerce and Management

Regulations

(To be implemented from academic year 2019-20 onwards)

Sr. No.	Revised Regulations
CBCS R.MBA. 1	Admission Procedure: Admission procedure will be followed as prescribed by competent authority time to time i.e. Directorate of Technical Education, Government of Maharashtra, Mumbai and AICTE, New Delhi, India.
CBCS R.MBA. 2	Structure of the course: Chart enclosed. A) Structure (i to iv) (v) Electives offered to MBA (CBCS) (vi) Optional offered to MBA (CBCS) : Any one of the following from each optional group each semester. B) Scheme of Assessment : i) Optional papers are TWO unit credit courses which are assessed internally by respective institute. Optional courses are to be impacted by industrial experts, practitioners, consultants and professionals from business. Student has to opt for any one optional course offered per internal course and no university examination would be held for the same. THIRTY (30) hours of pedagogy excluding tutorials and examination would be the duration of one optional course. The evaluation of optional course is to be done by institute. Optional course is natured as internal course and no university examination would be held for the same. Institute has to design the examination of optional papers. The performance of student in optional course out of 50 marks has to be sending to university with rest internal marks. ii) The electives selected by minimum 15 students will be taught by a faculty in a class. Rest of the students will prepare themselves for their selected electives. However faculty will counsel them and complete their internal work as per elective requirement. In case of electives selected less than 15 students, it is at the discretion of Head of the Institution to decide on the teaching and practical instructions. iii) Conduct of Mid-term test: 1. Midterm test is to be conducted at the end of every semester by institute. 2. For midterm test OPEN BOOK examination is proposed. Open book examination is expected to foster reference taking, reasoning, thinking, decision making, problem solving,

	<p>creativity and innovation. Applications of concepts in to problem solving, develop models, develop solutions, critical thinking, evaluate the situation, compute and interpret, plan for decisions and the like.</p> <p>3. The examination would be of three hours for every course.</p> <p>4. Decision making oriented questions, case lets, exercise questions, practical problems would only be asked to solve.</p> <p>5. Students are allowed to refer the books which are mentioned in the reference section of syllabus only of respective course. No other text material or book than mentioned in reference section is allowed.</p> <p>6. Use of internet is strictly prohibited.</p> <p>7. Use of any other resources apart from books mentioned in the reference section is strictly not allowed.</p> <p>C) Internal Assessment</p> <p>The records of internal practical assignments and midterm test of every student should be maintained at institute for three academic years which is subject to verify by Committee constituted for Project Viva-Voce. Whereas mark statements and certificates have to be maintained by the institution. One page report has to be submitted to University authority detailing the records of internal practical assignments by project viva voce committee.</p> <p>D) Project Report:</p> <p>Every student should go for in-plant training after the Semester- II examination. In -Plant training duration is of 50 days. The detailed description to undergo the project report is given in syllabus.</p>																		
<p>CBCS R.MBA. 3</p>	<p>Nature of examination :</p> <p>A. Scheme of Teaching</p> <p>This is a full time master degree programme. The curriculum of this course is two years divided into four semesters. The teaching for Semester I and III is conducted in first term (for 14 weeks) and teaching for Semester II, and IV is conducted in second term (for 14 weeks).</p> <p>There will be an end of semester University examination. In addition there will be internal examinations for each paper conducted by the respective Institute.</p> <p>B. Scheme of Examination and Evaluation</p> <table><tr><td>i)</td><td>University Examination</td><td>80 Marks</td></tr><tr><td>ii)</td><td>University written examination:</td><td>60 Marks</td></tr><tr><td>iii)</td><td>University Objective type examination:</td><td>20 Marks</td></tr><tr><td>iv)</td><td>Concurrent Institutional Evaluation:</td><td>20 Marks</td></tr><tr><td>v)</td><td>Practical:</td><td>10 marks</td></tr><tr><td>vi)</td><td>Midterm open book examination:</td><td>10 marks</td></tr></table> <p>Question papers and answer papers should be only in English language.</p> <p>1. University examination shall be of 80 marks bifurcated into two i.e. 60 marks written and 20 marks online/written multiple choice objective type, for each subject.</p>	i)	University Examination	80 Marks	ii)	University written examination:	60 Marks	iii)	University Objective type examination:	20 Marks	iv)	Concurrent Institutional Evaluation:	20 Marks	v)	Practical:	10 marks	vi)	Midterm open book examination:	10 marks
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	<p>C. Standard of Passing :</p> <p>i) There would be single head of passing. For university written examination, university online objective type examination and institution internal evaluation 50% of total marks have to be secured by student per course.</p> <p>ii) No class will be awarded to any part of examination.</p> <p>iii) For admission to M.B.A. Part-II, a candidate must have cleared all papers of Sem-I and Sem-II or at least 12 papers of Sem-I and Sem-II combined.</p> <p>iv) The students who have completed first semester are allowed to continue for second Semester and students who have completed 3rd Semester are allowed to continue for IV Semester as per above rule.</p> <p>v) Students have to complete MBA program within 2+4 years from the date of admission.</p> <p>D. The Results of the Examination will be declared on the basis of marks obtained, Grade points obtained, Credit points, Status, Percentage of marks, Result, SGPA & CGPA with numerical grade point and letter grade. The list of Courses, course code, Paper number of programme, numerical grade & letter grade table and calculation of SGPA and CGPA table shall be mentioned on the backside of mark-sheet.</p>																																													
<p>CBCS R.MBA. 4</p>	<p>Credit system implementation: As per the University norms : Credit Grade Points:</p> <table><tr><th>Sr. No.</th><th>Marks Obtained out of 100</th><th>Numerical Grade (grade Point)</th><th>CGPA</th><th>Letter Grade</th></tr><tr><td>1</td><td>Absent</td><td>0 (Zero)</td><td>-----</td><td>-----</td></tr><tr><td>2</td><td>0-49</td><td>0 (Zero)</td><td>0.0 - 4.99</td><td>F (Fail)</td></tr><tr><td>3</td><td>50-55</td><td>5</td><td>5.00-5.49</td><td>C (Satisfactory)</td></tr><tr><td>4</td><td>56-60</td><td>6</td><td>5.50-6.49</td><td>B (Average)</td></tr><tr><td>5</td><td>61-70</td><td>7</td><td>6.50-7.49</td><td>B+ (Good)</td></tr><tr><td>6</td><td>71-80</td><td>8</td><td>7.50-8.49</td><td>A (Very Good)</td></tr><tr><td>7</td><td>81-90</td><td>9</td><td>8.50-9.49</td><td>A+ (Excellent)</td></tr><tr><td>8</td><td>91-100</td><td>10</td><td>9.50-10.00</td><td>O (Outstanding)</td></tr></table> <p>1. Marks obtained > = 0.5 shall be rounded off to next higher digit. 2. The SGPA & CGPA shall be rounded off to 2 decimal points.</p>	Sr. No.	Marks Obtained out of 100	Numerical Grade (grade Point)	CGPA	Letter Grade	1	Absent	0 (Zero)	-----	-----	2	0-49	0 (Zero)	0.0 - 4.99	F (Fail)	3	50-55	5	5.00-5.49	C (Satisfactory)	4	56-60	6	5.50-6.49	B (Average)	5	61-70	7	6.50-7.49	B+ (Good)	6	71-80	8	7.50-8.49	A (Very Good)	7	81-90	9	8.50-9.49	A+ (Excellent)	8	91-100	10	9.50-10.00	O (Outstanding)
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CBCS R.MBA. 5	Teacher Qualification and staffing pattern : (i) Teacher Qualification As per AICTE norms prescribed time to time. (ii) Staffing Pattern:					
	Sr. No.	Posts	Subject Designated In	No. of Posts 60 Intake	No. of Posts 120 Intake	No. of Posts 180 Intake
	1	Director	General Management	1	1	1
	2	Professor	General Management	1	1	1
	3	Associate Professor	Any Subject/Elective/Specialization	1	3	4
	4	Assistant Professor	Any Subject/Elective/Specialization	4	8	12
	Totals Posts			7	13	18
	(iii) Recommended Cadre Ratio shall be 1:2:6 or better. Staffing pattern is as per AICTE and Shivaji University, Kolhapur norms.					
	(iv) Senior faculty of Professor Grade should be appointed in General Management area. Post of Associate Professor and Assistant Professor should allot to any area of functional management i.e. Marketing Management, Financial Management, Production Management, Systems Management, Human Resource Management and Agriculture Business Management, Hospitality Management, Entrepreneurship Development and International Business as per the requirement of institute.					
	(v) If college/Institute wants to provide additional electives then additional faculty in respective area should be appointed for each additional elective before commencement of academic year, on the basis of recommended Cadre ratio of AICTE i.e. 1:2:6 or better. The university approval of appointment of such additional faculty should be taken					
(vi) The local enquiry committee has to examine the number of electives offered by the institute and the availability of approved teaching staff with respect to electives offered.						
(vii) For fulfilling the workload as per norms of a faculty; concerned head of the institute is at discretion to allot workload of other subjects than of the core area looking towards the competency of faculty.						
(viii) Additional Electives: Additional Electives may be offered to the student successfully completed the MBA program of Shivaji University, Kolhapur only. The single additional elective or dual additional electives may be offered. Student has to appear only for offered elective papers and be exempted from the compulsory papers to take the instructions and for examination. Student has to attend regular classes to take instructions of additional offered elective by taking formal admission to the institute paying prescribed tuition fees. Institute has to comply the formal eligibility process of the University. Attendance of student has to be observed as per university norms. Student has to submit the assignments and appear for midterm test as per university norms to secure internal credits and has to appear for university examination.						
(ix) The mark sheet of examination is to be offered by the university.						
CBCS R.MBA. 6	Faculty irrespective of experience and educational qualification expected to undergo the teachers' training program of 10 days duration. Once in every two years the training has to be taken in respective field of functional area of management in an industry especially the unit where educational institution has signed a MoU. The unit where the training is to be imparted must be a medium scale unit (medium scale unit defined by Ministry of Industry, Government of India). The report appending certificate from the unit is to be submitted to the Director of the institute and the said would be forwarded to the university with due					

	<p>attestations of Director of the Institute.</p> <p>Institute has to extent the duty leave for teacher's training and help teacher to find an organization to undergo training.</p>
<p>CBCS R.MBA. 7</p>	<p>MOOCs and SWAYAM courses:</p> <ol style="list-style-type: none"> 1. Any courses offered on MOOCs and SWAYAM of two credits are considered to be optional to two credit courses offered in the said syllabus under the heading Optional A, Optional B, Optional C and Optional D. The candidate has to intimate university through institute head regarding admission to MOOCs and or SWAYAM courses in the said academic year only. Candidate has to produce documents of completion of course certified by Head of the Institution to university examination and evaluation authority for credit consideration. 2. The courses notified by the Board of Studies in Management time to time, offered on MOOCs and SWAYAM of four credits are considered to be optional to four credit internal courses offered in the said syllabus. The candidate has to intimate university through institute head regarding admission to MOOCs and or SWAYAM courses in the said academic year only. Candidate has to produce documents of completion of course certified by Head of the Institution to university examination and evaluation authority for credit consideration. 3. The rules and regulations regarding SWAYAM and MOOCs courses extended by university authority time to time are to be applicable.

R. MBA 2. Structure of M. B. A. Programme :

i) MBA. Part – 1 (Semester I)

Sr. No.	Course Type	Subjects	Weekly	Internal Marks	University Exam		Total Marks
					Written	Online/ written MCQ	
1	CC	Indian Ethos & Management Concepts	4	20	60	20	100
2	CC	Management Accounting	4	20	60	20	100
3	CC	Managerial Economics	4	20	60	20	100
4	CC	Information Technology for Management	4	20	60	20	100
5	CC	Legal and Business Environment	4	20	60	20	100
6	CC	Organizational Behavior	4	20	60	20	100
7	SECC	Soft Skill Development (Internal)	4	100	--	--	100
8	SECC	Optional – A* (Internal)	2	50	--	--	50
		Total	30	270	360	120	750

ii) MBA. Part – 1 (Semester II)

Sr. No.	Course Type	Subjects	Weekly	Internal Marks	University Exam		Total Marks
					Written	Online/ written MCQ	
9	CC	Marketing Management	4	20	60	20	100
10	CC	Financial Management	4	20	60	20	100
11	CC	Human Resource Management	4	20	60	20	100
12	CC	Operations Management	4	20	60	20	100
13	CC	Management Information System	4	20	60	20	100
14	CC	Research Methodology	4	20	60	20	100
15	AECC	Managerial Skills for Effectiveness (Internal)	4	100	-	-	100
16	SECC	Optional – B* (Internal)	2	50	--	--	50
		Total	30	270	360	120	750

iii) MBA. Part – 2 (Semester III)

Sr. No.	Course Type	Subjects	Weekly	Internal Marks	University Exam		Total Marks
					Written	Online /Written MCQ	
17	CC	Strategic and Change Management	4	20	60	20	100
18	AECC	Project Report & Viva-Voce	4	50	50	--	100
19	CC	Business Intelligence and Analytics	4	20	60	20	100
20	DSC	Elective I- Paper-I	4	20	60	20	100
21	DSC	Elective-I Paper-II	4	20	60	20	100
22	DSC	Elective-II Paper-I	4	20	60	20	100
23	DSC	Elective-II Paper-II	4	20	60	20	100
24	SECC	Optional – C* (Internal)	2	50	--	--	50
		Total	30	220	410	120	750

iv) MBA. Part – 2 (Semester IV)

Paper No.	Course Type	Subjects	Weekly	Internal Marks	Uni. Exam		Total Marks
					Written	Online/ written MCQ	
25	CC	Innovation and Entrepreneurship	4	20	60	20	100
26	CC	Startups and New Venture (Internal)	4	100	-	-	100
27	SECC	Employability Skill (Internal)	4	100	-	-	100
28	DSE	Elective I- Paper-III	4	20	60	20	100
29	DSE	Elective-I Paper-IV	4	20	60	20	100
30	DSE	Elective II- Paper-III	4	20	60	20	100
31	DSE	Elective-II Paper-IV	4	20	60	20	100
32	SECC	Optional – D* (Internal)	2	50	--	--	50
		Total	30	350	300	100	750

32 Heads, Total Marks 3000 One theory lecture duration is 60 Minutes 120 Credits programme. 7 full time faculties as per revised AICTE